



The Providence Performing Arts Center Teen Ambassador Handbook



The Providence Performing Arts Center 2025-2026 Teen Ambassador Program

Overview

The Providence Performing Arts Center Teen Ambassador Program is an opportunity for high school students to learn about non-performance careers in theatre and become innovative leaders in the arts. The Teen Ambassadors will have hands-on learning experience through volunteering at our education events. PPAC encourages all 10th, 11th, and 12th grade students to apply!

Components of the Program

Monthly Meetings All PPAC Teen Ambassadors will be required to attend at least five (5) of the seven (7) meetings held at the beginning of each month. The meetings are held on the dates listed below.

Monday, November 3 rd , 2025 6:00 PM - 8:00 PM	Orientation
Monday, December 8 th , 2025 6:00 PM - 8:00 PM	Meeting
Monday, January 5 th , 2026 6:00 PM - 8:00 PM	Meeting
Monday, February 2 nd , 2026 6:00 PM - 8:00 PM	Meeting
Monday, March 2 nd , 2026 6:00 PM - 8:00 PM	Meeting
Monday, April 6 th , 2026 6:00 PM - 8:00 PM	Meeting
Monday, May 11 th , 2026 6:00 PM - 8:00 PM	Meeting
Monday, June 1 st , 2026 6:00 PM - 8:00 PM	Teen Ambassador End of the Year Celebration

Volunteer Hours Teen Ambassadors will have opportunities to volunteer at PPAC to learn more about theatre and live events.

Social Media Students will be selected to see shows at PPAC and produce their own marketing for the show. The PPAC Teen Ambassadors will create original social media content and post to their social media.



Applicant Requirements

- Be a high school student in 10th, 11th or 12th grade.
- Maintain a B (3.0) average (unweighted).
- Attend a school in Rhode Island or live within a 20-mile radius of the Arts Center.
- Have access to their own personal (not school) email address and respond to any program-related emails within a designated time frame.
- Must have parent's permission, unless applicant is 18 years of age or older.
- For the Orientation on Monday, November 3rd, 2025, a parent or legal guardian must attend, unless applicant is 18 years of age or older.
- Must be able to attend monthly Monday meetings between November 2025 to early May 2026.
 - If selected to become a Teen Ambassador and you miss more than two (2) meetings or scheduled events, you may be removed from the program.
- We recommend emailing applications to guarantee the committee receives your application before the deadline. If you are mailing your application, it must be in the mail no later than Wednesday, September 26th.
- Screenshots or photographs of applications will not be accepted. Applications should be sent as a PDF attachment in an email or mailed.
- If you are unable to type directly into the application, you can attach a separate Word document/PDF with answers to the questions.

Applicant Checklist

- ☐ Submit a completed application form. A parent or legal guardian must sign for any student under the age of 18.
- ☐ Submit a signed Media Release Form.
- ☐ Submit the recommendation form from a person who is not your parent or legal guardian (i.e., a teacher, school counselor, principal, employer, clergy, etc.).
- ☐ Submit a copy of your 24/25 end of school year report card.

We must receive everything by Wednesday, October 8th, 2025 @ 3 PM for your application to be considered complete. Email or mail your application form and materials to:

Grace Madeya – Outreach & Engagement Associate
220 Weybosset St.
Providence, RI 02903
gmadeya@ppacri.org
401-421-2997 Ext. 3253

We will notify all applicants of their acceptance into the program by Friday, October 17th, 2025.